

Grievance Redressal Cell

The Grievance Redressal Cell (GRC) look into the complaints lodged by any student and redress it within stipulated time as per requirement. The students can state their grievance regarding any academic and non- academic matter within the campus through the form uploaded in the website or drop the writing in grievance/ suggestion box.

Grievance Regarding Internal marks

UG -CBCS 2017 Regulations

Internal assessment shall be done in a transparent manner and each student shall approach the faculties regarding the marks he/she secured in the internal. Students can clarify any doubt about how the teacher arrived at the marks. The grievance of students is addressed through a three-level Grievance Redressal mechanism. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1:Department Level

The Department cell chaired by the HOD, Teacher in-charge of the course and other faculties teaching the course as members.

Level 2:College Level

A committee with the Principal as Chairman, College Coordinator, HOD of concerned Department and Teacher in charge of the course as members.

Level 3:University Level

A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener – Syndicate Standing Committee on Students Discipline and Welfare, Chairman-Board of Examinations as members and the Controller of Examination as member-secretary.

- The College Council shall nominate a Senior teacher as coordinator of internal evaluations. The teacher in charge for each class will give instructions to students about the internal evaluation components immediately after commencement of first semester.
- The internal evaluation marks/grades (Internal B Form) in the prescribed format should reach the University before the stipulated time in every academic year.

PG CSS 2019 Regulations

Grievance Redressal Committee- PG Program

Department Level: The college shall form a grievance redressal committee in each department comprising of the course teacher and one senior teacher as members and the Head of the department as Chairperson. The committee shall address all grievances relating to the internal assessment grades of the students.

College Level: There shall be a college level Grievance Redressal Cell comprising of HoD of the concerned department, college coordinator, one senior teacher and one staff council member and the Principal as Chairperson.

University Level: The University shall form a Grievance Redressal Committee as per the existing norms.